

CHENEY SCHOOL Local Governing Body		Present - Mayte Siswick, Richard Stamper, CBR, LBA, RRM, Karen Fogden, M-A Fischer, Richard Josephy, JKI, LEL, HNE, JGL, LMA				
Date and Time	26th March 2018	Apologies - Andrew Allison, Brid Eve, Paul Davies, Adele Shepherd				
Chair	Richard Stamper					
	Head Teachers Report					
Date Raised	Discussion and Decision	Issues	Person Responsible	Deadline	Outcome and date	RAG
26/03/2018	1. Apologies for absence and declaration of interest	No declarations of interest				
26/03/2018	2. Non-confidential minutes of the previous meeting held 26th February 2018	Governors documents to have details about name or author, date, version etc. Action on RMR to produce template for Google documents, JKI to provide trustee templates. RST reviewed meeting with RMR re: Students at risk of PEX. Discussed 2 student at risk PEX. 1 student reintegrated with behaviour contract with final warning - Y10 and one student at risk of PEX as a result of violent behaviour again with final warning and letter from HT. RJO highlighted whether governor disciplinary meetings have been taking place this academic year, RST discussed the GDM with sixth form students. LBA to action to include in behaviour process and RFL policy. RMR provided overview of policies and why LT were behind in finalising policies and updating with comments which are going to be stored in Google folder. MAF - raised concern of exam policies. Question from RST about the route to approval. BHE and VHA to clarify the process to approve policies. Students at risk of exclusion report, not clear who author, date etc. JKI raised concern about student names and confidentiality. JGL, JKI, KFO - Discussion about use of school video/photos where detailed in which policy and confusion about use of images within school. KFO asked software to pick up whether students faces can be used. RMR said not in school. MSI to action to price up. Some links in HT's report not accessible - security settings/sharing permissions to be clarified. Govs to request permission if cannot open link. Consider school emails for all governors to access documents. JKI to follow up with MSI.				
26/03/2018	3. Action items that were not actioned or approved from the previous meetings	Rearrange SG audit with MSI and RMR Policies discussed above ACTION: Rearrange SG audit with MSI and RMR	ASH/RMR	14/05/2018	Meeting held on 08/05/18	
26/03/2018	4. Sixth Form - Attendance - Reviews actions/ outcomes from the Sixth Form Conference SWA/KHA	Overview from RMR and KH about new 6th form structure. RJO and KFO have already met with Sixth form team and run through structure. LGB said this new structure looked positive. MSI are these people to be recruited internally? Yes for student progress roles and super tutors, external for second pastoral lead. RST - questioned 6th form attendance. KH very small improvement in attendance. JGL asked if closing the gate has improved attendance. MAF questioned why attendance poor, same group or random across the year group. KH - relentless contact home and meet with regularly. JKI asked if the poor attenders are from any particular group e.g. FSM, LPA? KH - majority was external applicants with poor reference. RMR discussed impact on 6th form numbers and rigour which is required for students on concern in Y12 and 13. MAF questioned which subjects the attendance is poorer/better. KH action to analyse. Discussion about students being asked to leave mid-year on contracts. KFO raised question about funding for students who leave mid-year. KH not clear action to find out. JGL raised question about rigour of students starting in sixth form and focus is on learner characteristics and attitude to learning and attendance				

26/03/2018	<p style="text-align: center;">5. Data</p> <p style="text-align: center;">- Review Sixth Form Progress Data - Review Y10 Progress Data SPA</p>	<p>Y13 - concerns raised about data and analysis of data by subject, groups e.g. bursary, gender etc. Concerns raised about number of 'U' grades. LEL discussed what happening for students in science and the reasons are individual e.g. mental health. RMR raised concerns about the level of analysis and what as a school we are doing to analyse</p> <p>Y12 - results based on FFT20. JGL concerned about impact of the mocks and students not taking them seriously. Faculties apply rigour by getting students of concern to redo mocks and structure essays.</p> <p>JKI raised concern when FFT20 data was provided to staff for new Y12s and are staff teaching too low? KH action to review when FFT20 is available and see if we can build a spreadsheet to work out. Concern raised teachers are under predicting grades because students will step up in Y13.</p> <p>Y10 overall stronger predictions than Y11 but stronger cohort. Other subjects is area of concern -0.42 'open subjects'. PP concern -0.8. TST working with group of PP students to support progress. JKI - is there any variance across the subject in the Open Element</p> <p>Y10 data - KFO concern raised about the bar charts are not clear - cannot understand the data. Q if she cannot understand the data how is everyone else? RST issues with data analysis not clear progress each year group etc. Q - how do we get clearer view RMR/SPA/HNE action.</p> <p>KFO reports sent to parents does not include guidance about FFT20 or what each colour means.</p> <p>ACTION: RMR/HNE/SPA to create a data report with clearer view</p>	RMR/SPA/HNE	14/05/2018	Review in next meeting 14/05/18	
26/03/2018	<p style="text-align: center;">6. Curriculum and staffing draft model 18/19</p> <p style="text-align: center;">RMR</p>	<p>- Sixth form - Student Support Services - HNE overview of staffing model to look at costs. - Y9 options are in -Y12 average class size 11 breakeven at 9.</p>			Review in next meeting 14/05/18	
26/03/2018	<p style="text-align: center;">7. Student Support Services 18/19 review</p> <p style="text-align: center;">SSM/LEL/LMA</p>	<p>LEL overview of SSS's audit and structure for 2018/2019. Focus to be spread MLT across the school teacher. JKI Q - MLT is it a teacher? LMA answered Yes. MAF - how is it financed? LMA to speak to SCA and RMR.</p> <p>LMA discussed having TA's based in SEN and others in depts line managed by HOFs. MAF - how do TA's who operate as readers/scribers work?</p> <p>ACTION: RMR approval for new structure</p>	RMR		Review in next meeting 14/05/18	
26/03/2018	<p style="text-align: center;">8. Vulnerable Learners Report</p> <p style="text-align: center;">CBR</p>	CBR discussed vulnerable students report				
	https://docs.google.com/document/d/1dyVGp3M_JXxfhSkdk4SkTJIUDHdPDnX-B48Qgy-Sh3Y/edit					
26/03/2018	<p style="text-align: center;">8. Risk Register</p> <p style="text-align: center;">RST/JKI</p>	RST, JKI, SCA and RMR to produce Cheney summary of risks.	SCA, JKI		RR has been added to the next meetings genda	
26/03/2018	<p style="text-align: center;">9. F&R review of minutes AAL</p>	Did not happen due to Goves not available			Meeting will be held on the 14/05/18	
26/03/2018	<p style="text-align: center;">10. Safeguarding</p> <p style="text-align: center;">SSM</p>					
	https://drive.google.com/file/d/1kPEdEM3Nf6nLCeWxDhNz8n1YJ-uBL2z-/view?usp=sharing					

26/03/2018	11. Safeguarding Audit - Review actions from safeguarding audit SSM/BHE	SG report circulated MSI seen central register MSI still need to meet to review SG audit MIS met SG governors at Bayards to review practice Ofsted concerns discussed open cases, attendance and off-rolling Q from Govs - where does attendance sit?				
	https://drive.google.com/open?id=1zvLDyrUlfheTrunU1nTyPfyDeaN5GPse					
26/03/2018	12. Students at risk of exclusion SSM				Added to next agenda 14/05/18	
26/03/2018	13. Health and Safety RMR	Nothing to discuss				
26/03/2018	14. SIP/SEF	SEF revised following Ofsted. What does success look like re: Interventions is.			Added to next agenda 14/05/18	
	https://drive.google.com/open?id=15dfkJtjIN5LRObbPO5Ra0kxAs-xT3jKVfYF3tVXAmsU					
	https://drive.google.com/open?id=1PJFkZcCATz1cHBHv4A0XuuNAp-znTA_vNQlelWas7w					
26/03/2018	14. Items from Trustees JKI	JKI - Pat O'shea appointed as new Trustee MAT health check 19/04. Looking at our expansion and performance. JKI to coordinate with RMR				
26/03/2018	15. Items to be raised with Trustees	None.				
26/03/2018	16. Items from Governors link meetings	None				
26/03/2018	17. Date of next meeting	14/5/18				
26/03/2018	18. Items for next agenda	Staffing and curriculum model Sixth form and SSS New data analysis	ASH	14/05/18	Added to next agenda	
26/03/2018	19. Confidential minutes of the previous meeting	None.				
26/03/2018	20. AOB	Kevin Burrell proposed as new governor - parent, HMI RST to complete a skills matrix of existing governors JKI overview of process to appoint a governor KFO raised concern about fairness of appointment and whether offer should be open to other 'interested' parties				