

CHENEY SCHOOL Local Governing Body		Present	Mr Stamper, Ms Eve, Mrs Siswick, Mrs Fogden, Ms Fischer, Mr Gardiner, Ms Gleen, Mr Allison, Mr Davies, Mrs Kirby (CEO), Mrs Marsh (Deputy Head), Mrs Smith (Deputy Head), Mrs Broom (Head of English), Mr Nelson (Deputy Head), Mr Palmer (Assistant Head), Mr Moreton (Head) Mr Hegedus			
Date and Time	30th October 2017 5pm to 7pm	Apologies	Mr Josephy, Mrs Hackett (Head of 6th Form)			
Chair	Richard Stamper					
Date Raised	Discussion and Decision	Issues	Person Respon	Deadline	Outcome and date	RAG
11/09/2017	Safeguarding policy	Requires LGB approval	SSM/MSI	30/10/17	30/10/2017 - SSM to send policy out to LGB for approval within 5 working days 27/11/2017 - LGB not all seen the SG policy. To be resent	
11/09/2017	Exams policy - Exams access	Requires LGB approval	SSM	30/10/17	30/10/2017 - SSM to send policy out to LGB for approval within 5 working days 27/11/2017 - LGB to review and agree full exam policy at next governing body meeting	
11/09/2017	Exit interviews	Trustees agreed process	BHE	27/11/17	30/10/2017 - BHE to send out process to LGB for feedback and comments 27/11/2017 - Mr Josephy would like this resent to all governors RST	
11/09/2017	TeamTeach	Restraint training	SSM		30/10/17 - SSM w/c 6/11 to determine training 27/11/2017 - training booked 06/12 and 12/01	
11/09/2017	Pupil Premium	Pupil Premium Strategy 2017/18 and review of interventions and impact 2016/17	RMR	27/11/17	30/10/2017 recruited a staff member to conduct 2017/18 strategy. 27/11/2017 - recruited for review PP strategy and put in bid with Oxford Brookes. With Cheney until Christmas 17.	
			RMR	6/11/17	30/07/2017 2016/17 interventions and impact onto school website by 6/11/17	
11/09/2017	A-Level/KS5 entry requirements	Entry Requirements	KH/RMR		30/10/2017 - completed	
11/09/2017	School Calendar	Add standing item of School Agendas for LGB meetings	RMR	27/11/17	30/10/2017 - RMR to action with VHA	
30/10/2017	Governor Hub	Trial 2.30pm Friday 3/11	B.EVE		Governors to review application by using free trial period 27/11/2017 - Governors decided to not go a head	
30/10/2017	School Improvement Mocksted	Andy Swallow HMI visit 21/11/17. Governors panel	RMR		Brid, Tom, Myte volunteered to attend meeting on 21/11/17 from 4pm	
30/10/2017	Governors Matrix	Governors responsibilities and link	RST		Matrix shared and discussed. RMR to send out matrix to all governors again to review 27/11/2017 - P.E needs a link, LGB to review	
30/10/2017	Attendance report template	Table of axes and similar data ranges, name of attendance officer on report, additional detail, reduced timetables do they count towards 100%	TGA/AAL	27/11/17	AAL and TGI to meet with RHA to discuss requirements	
30/10/2017	Literacy Report template	Include SIP objectives and detail impact of interventions. Item needed on whole school literacy. Challenge to inform parents of students who are not taking a language. Question what % of literacy group are PP students? Question is PP funding being used for these intervention groups? LGB would like more progress measures of impact on literacy interventions e.g. Accelerated Reader stats	CBR	27/11/17		
30/10/2017	Teaching and Learning Template	LGB would prefer linked to SIP objectives in report	LMA	27/11/17		
30/10/2017	Student Progress Report Template	Question about 3LOPs. Template approved. RMR follow up that need to also detail progress of students by prior ability e.g. HPA Higher Prior Ability	SPA	27/11/17		
30/10/2017	Faculty Improvement Reviews	Review FIR for term 2. Update Governors involved in FIR document.	RMR	1/11/2017	RMR updated document 1/11/2017	
30/10/2017		Governors to review involvement in FIR Term 2	LGB	6/11/2017		
30/10/2017	Risk Register	Risk register to be reviewed by LGB and feedback to Trust	LGB	27/11/17	30/11/2017 JKI to update latest RR and send out to LGB	
30/10/2017	Policies	Policies on website being updated Home school agreement to be sent out by SSM	BHE	27/11/17	30/10/2017 BHE can you add what was discussed and agreed here please 27/11/2017 - 3rd party website review, results by next week BHE speak to VHE for link to request policies	
30/10/2017	Governor compliance	Safeguarding and documentation	BHE	27/11/17	30/11/2017 BHE to contact all Goves who are not currently compliant 27/11/2017 - Review how many governors need safeguarding training. BHE to book.	
30/10/2017	F&R committee minutes	MInutes not completed	RST		30/11/2017 RST to follow up with MGI 27/11/2017 - AAL to send out minutes and send to VHA to put on website	

30/10/2017	LAC Report	SSM raised concern with support and ability of virtual school in OC	SSM			NA
30/10/2017	Trustees	No items raised				NA
30/10/2017	Safeguarding concerns	No items raised				NA
30/10/2017	Health and Safety	No items raised				NA
30/10/2018	Next LGB Agenda	Risk Register	RST			
		F&R review of minutes	RST			
		School Improvement report from Andy Swallow	RMR			
		Pupil Premium	RMR			
		Safeguarding	SSM			
		Finalise Governors Reporting templates	RMR			
		Humanities Faculty Improvement Review report	HNE			
		Meeting date of next LGB 27/11/2017				