

**Head**

Rupert Moreton, BA, MA, M.Ed

*Think for yourself, act for others***Mrs Manjula Pillay-Sayers, Head of Student Progress Years 8 and 10**

16 July 2018

Dear Parents and Carers

Moving from Year 9 to Year 10**The Year 10 Team**

Following on from our staff changes letter in June, you will be aware that from September we will be supporting our students with a new structure. As Head of Student Progress for **Year 8 and 10**, I will have overall responsibility for the academic outcomes of students as well as prime responsibility for improving the school's provision for learning for all young people within my year groups.

Working alongside me will be **Miss Farah Nadeem**, for **Year 10** who will be committed to the wellbeing of each and every student in their year. If your child needs support, **Miss Nadeem** is there to listen, offer help and advice, try to resolve problems, or just offer a quiet space to think. She will celebrate your child's successes and achievements and work with me to ensure that our care for your child promotes their achievement and well-being. In addition, the team will enjoy the support of our Pastoral Assistant **Ms Miranda Giles**, who will have a particular focus on attendance and punctuality. If your child is ill or absent from school you should contact **Ms Giles** in the first instance, for any other issues or questions, please do not hesitate to contact us using the contact details below:

Ms Giles is your first point of contact if your child is ill or absent from school:Email: MGI@cheney.oxon.sch.uk Phone: 01865 755278**For any other issues or questions, please do not hesitate to contact me or Mrs Blair:**Email: MPL@cheney.oxon.sch.uk

Phone: 01865 755224

Email: FNA@cheney.oxon.sch.uk

Phone: 01865 755253

Our most important value at Cheney is **respect**. We believe that everyone in our school community deserves respect. This includes other students, all teachers and adults in the school, as well as the school environment. We expect everyone in the Year 10 community to always be kind to each other and try to offer support to others. We will work with all of our students to appreciate, understand and enact our school values on a daily basis. This will help to make your time at Cheney smooth and ensure everyone feels happy and safe at school.

Practicalities for September

Please find important information for the first few days at Cheney School detailed below:

- **Reading book, Equipment and Prepared for Learning (REP):** literacy skills are a crucial part of academic success, therefore, we encourage every student at Cheney to carry a reading book with them. This is an expectation for all Year 10 students. In addition to their reading book, they will also need their exercise book for the lesson, we will provide this in the first lesson for each subject.
- **You will need to provide standard equipment in their pencil case, please find this detailed below:**
 - 2 Blue/Black Pens
 - 2 Pencils
 - 2 Highlighters
 - 2 Purple Pens
 - A Rubber
 - A Sharpener
 - A Ruler
 - Maths Equipment/Calculator



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- **Uniform:** guidelines can be seen on the school website and there is a link to the Stevensons website: <http://www.cheney.oxon.sch.uk/Uniform> We appreciate your support to ensure that your child is dressed in the correct school uniform from Tuesday 4 September onwards.
- **First day school timings:** the first day of the new term for Year 10 students is on **Tuesday 4 September**. School starts at **8.30am** and the day will finish at **3.10 pm**. Students will be expected to attend their Tutor Rooms at the start of the school day to ensure they are fully equipped with information for the day ahead. There will be lists of Tutors and Tutor Rooms posted around the school site.
- **Dropping / collecting and parking around school:** We endeavour to promote healthy-living, independence and environmental awareness among our students and as such, we encourage all students to walk, bike or make their own way to school. We hope you can support us with this, but if you do wish to bring or pick up your child by car, please note that there is no available parking or turning space on site (unless you have a special arrangement with the school) or on Cheney Lane or at the junction with Warneford Lane. There is limited on-street parking on Warneford Lane towards Morrell Avenue.

Please make a note of the key dates for Year 10 parents below. We really encourage you to try to attend the parent and information evenings; this is a unique opportunity to visit the learning environment and to talk to the staff who work with your child every day, to discuss their successes and achievements and any issues or concerns. Parents' Evenings and other key dates and events are all recorded on the school calendar on the [website](#).

Term 1

- Tuesday 4 September - first day at school
- Friday 12 October - Progress report 1

Term 3

- Friday 11 January - Progress report 2

Term 4

- 11 – 22 March- GCSE Mock Examinations
- Thursday 28 March – Celebration Evening

Term 5

- Friday 26 April - Progress report 3
- Friday 2 May – Parents' Evening

Term 6

- Week beginning 8 July – Work Experience

Finally, Ms Nadeem, Ms Giles, the tutors and I will encourage your child to embrace every opportunity, to try new things and push themselves out of their comfort zone. As your Year Team we will give them opportunities, support them and celebrate their achievements.

We wish you and your family a wonderful summer.

Kind Regards

Manjula Pillay- Sayers

Head of Student Progress Year 8 and 10

