

Cheney School

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Head

Rupert Moreton, BA, MA, M.Ed

Think for yourself, act for others

Mr Moreton – Head of School

Dear Parents and Carers,

Early closure on Wednesday 21st November

We have decided to close the school at 1.05pm on Wednesday 21st November to allow for some essential staff training to take place. In January we will be introducing a new Management Information System, Arbor, to replace SIMs, which we hope will improve our:

- **Communications** with parents and carers by making it easier and quicker for staff to contact parents and for parents to access information about their children;
- **Praise, rewards and sanctions** systems, making it clearer to see where and how students are achieving well or may be in need of support;
- **Recording of information and data** about students' needs, progress in subjects and any additional interventions they have received, helping us to ensure all students achieve their very best.

We believe that an early closure for training is necessary to support our staff to be ready and confident to use the new system and to ensure that information about our students is used accurately and appropriately.

Parents and carers will also be able to make use of the new information system and we hope you will find it easy and helpful. We will be in touch with more information and guidance in due course.

Students will be able to have lunch at school as usual and will be dismissed by staff at the end of the lunch break. If you have any concerns about your child going home early please contact your year team and we will make arrangements to support these children until 2.30pm.

Many thanks for your continuing support.

Kind Regards

Mr Moreton – Head of School

