

CHENEY SCHOOL Local Governing Body		Present	RJO, CSU, JKI, ASH, LEL, AAL, JDA, SPA, EBU, BPR, PDA, TGA, BHE, KFO, LMA, RST, CBR, RMR.				
Date and Time	25th March 2019 5pm	Apologies					
Chair	Richard Stamper						
	<a href="#">March Head Teachers Report</a>						
Date Raised	Discussion and Decision	Issues	Action	Person Responsible	Deadline	Outcome and date	RAG
1	Apologies for absence and declaration of interest	No apologies sent. No declarations					
2	The appointment of new governors	Welcome to the new Governors: - Eleanor Burnett - Govind Chandran					
3	Non-confidential minutes of the previous meeting held 11/02/2019	Minutes sent to Govs to be approved and comments made before Monday 25th March. KFO made comments and ASH actioned.					
4	Action items that were not actioned or approved from the previous meetings	<b>Agenda Item 16 Action</b> - Richard Stamper, did you bring this up with Trustees or will you wait until the Trustee meeting in May? Trustee are low on the ground at the moment. RST and JKI to discuss with Trustees.					

5	SIP	<p>Discussion on SIP 19/20</p> <p>RMR explains his view for the SIP next year.</p> <p><b>Key points:</b></p> <ul style="list-style-type: none"> <li>- The two main targets will be kept the same but the objectives will be looked at and changed.</li> <li>- Success criteria needs work</li> <li>- Map the SIP for 3 years</li> <li>- Identify where we want to be in 3 years and look back at what we need to do. Flight paths? This is an idea from Alison Robb-Webb</li> <li>- Objectives to stay on the same lines, but rethought and reworded to be more 'objective like' instead of a vision.</li> <li>- SLT would like detailed ideas and objectives by the end of net term. T5 and T6, SLT to invite Govs in and discuss the SIP (in sub groups?)</li> </ul> <p>RMR brings up LEL's work on the graphs that measure the data over time. Discussion is had as to whether this is a sensible report of data? How helpful are these? ASH linked the doc below.</p> <p><b>Questions:</b></p> <p>JDA: Graphs are good and helpful. Progress over time is important and so are outcomes. RMR: Outcomes are easy to say what we want example: grade Z for cohort X. If we are looking at attendance, behaviour points etc, it is a lot harder to do, we need to look at trends. CBR: It would be helpful for us if Govs confirmed that data they want to see? PDA: How are we comparing against other schools? RMR: We use FFT20, this is the top 20 schools in the county. AAL: Data is good and the layout/ rag rate is helpful. The red jumps out at us, which shows us what we should be looking at in the first instance. I have an idea for the Govs to split into sub groups to deeper explore the SIP. BPR: Agreed, I think sub groups are a very good idea. I do worry that we will be only looking at one lot of data, when I know there are different sorts of data. RMR: Yes, SLT have thought about that and have the idea of having data behind the 'headline' data. We would like Govs to confirm what data they would like to see. JKI: How accurate is the data? RMR: We are looking at the way in which we ensure accurate data. Heads of Fac's have Q and A sessions with their teams. SPA: QA cycle was tightened up this year. I have ask EHU (Head of Data) to start looking back on data and comparing results and accuracy. RJO: This data is for questioning not judging. Looking at trends is much more useful. JDA: When do we want this SIP set in stone? RMR: We want this to be a live working doc.</p> <p>Govs agree they would like FFT20 data.</p>	<p>1. SLT to create sub groups and invite Govs to join these groups and the meetings</p> <p>2. Govs and SLT to meet in T5/6 to discuss the SIP in more detail in the sub groups</p>	SLT				
	<a href="#">SIP</a>							
6	<p><b>Link Review:</b></p> <p><b>Maths Review (SPA)</b></p> <p><b>Any other items from link governors</b></p>	<p>SPA has recently completed a Maths Fac Review. SPA to report back.</p> <p>SPA explains the Maths review doc linked below and asks Gov for questions.</p> <p><b>Questions</b></p> <p>RJO: Was there a particular reason why the review was on KS3? SPA: Yes, because KS4 is looking ok at the moment. KS3 had some concerns and needing the focus in the review. EBU: Who and how do you pick the student panels? SPA: I picked them. I wanted to have mix of students so I picked from the groups of middle/ low attainment, PP, SEN, behaviour issue they are struggling with and also students who have to witness behaviour issues in their lessons but have no behaviour issues themselves. CSU: We can see areas of development highlighted in the doc but these are very broad? SPA: Yes, we have shared a more detailed doc internally but did not think it was appropriate for Govs. RJO: Is the range in KS3 ability broader than KS4? SPA: Not exactly. We just deal with the mixed ability better in KS4 as we will be doing the exam build up. Lower ability will all be doing the lower ability exam paper. KS3 schemes of work change will help us deal with this better. TGA: From the external review, was there anything that surprised you? SPA: We had two external professionals come in to help with the review and then reported exactly what we were expecting. One was actually one positive than we were expecting. I am going to meet with one of the external reviewers at their school to see how they deal with mixed ability groups and their schemes of work.</p>						
	<a href="#">Maths Review</a>							

7	Safeguarding LBA/ HNE	<p>Safeguarding Governor - Andrew Allison</p> <p>146 open cases currently.</p> <p>RMR: We have a concern that our staff are spending lots of time attending TAFs/ TACs meetings and these are not moving forward. We are now trying to push back on this and make sure that actions are happening and things are moving forward. This is also being raised by other schools at the Oxfordshire Heads meetings.</p> <p>KFO: Why are they not doing this? Why are things now being pushed forward? Time?</p> <p>RMR: Yes, the LA and all the other agencies are tight and do not have the capacity to keep up.</p> <p>JKI: I could do a letter to the LA about the SG effects on the school of things not moving forward and out staff being out at these meetings?</p> <p>LBA and JKI to work on a letter.</p>	1. LBA and JKI to work on letter to LA.				A1. 29/04/2019 - ASH emailed JKI and LBA. They will work on something this week.
		<a href="#">Safeguarding monitoring checklist</a>					
8	Policies ASH/ VHA Policy Updates	<p>Environmental Impact Policy (please see linked) - Phoebe and BHE have progressed the draft Policy as far as they can. Only thing outstanding is for one of the governors to be asked to agree to work with the school in this area and for the policy to be approved by the governing body</p> <p><b>CSU to take on Gov link role for this.</b></p> <p><b>Govs approved the policy.</b></p> <p>RfL policy (please see linked) has had a small addition with a paragraph about offensive weapons. LGB please approve.</p> <p><b>Govs approved.</b></p> <p><b>Questions on the RfL:</b></p> <p>KFO: Have you ever asked our staff how user friendly this doc is?</p> <p>LBA: No, but we are starting a working party for the RfL. The first meeting is early next term.</p>					
		<a href="#">Policy Tracker</a>					
		<a href="#">Policy Review Process</a>					
		<a href="#">Environmental Impact Policy</a>					
		<a href="#">RfL Policy</a>					
9	Risk Register RST/JKI	<p><b>Increased risks in behaviour</b></p> <p><b>The Swan school</b></p> <p>KFO: Have we found out how many are going to The Swan School yet?</p> <p>RMR: Yes, at the moment we have 6 students who have been given a place here and at The Swan School. There is 50 students who have been given a place at The Swan School and The Cherwell School. If these student chose to stay with Cherwell then there will be a phase 2 and we could then loose more students to The Swan School.</p> <p>RMR: I have lots of concerns about The Swan Schools PP admissions. They only have 7% PP students. I have voiced these concerns and so has JKI. The engagement with certain primary schools has been very low.</p> <p>JKI: There is a CEO meeting to discuss with coming up.</p>					
		<a href="#">Risk Register</a>					
10	F&R review of minutes AAL (3min review of meeting)	<p>Meeting 4-5pm 25/03/2019</p> <p>Please see meeting minutes in the below tab F+R 25/03/2019</p>					
11	Students at risk of exclusion LBA	<a href="#">Students being PEX'd</a>					
		<p>CSU: Are any of these Pex's linked culturally?</p> <p>RMR: No these are isolated.</p> <p>AAL: There is a lot of talk about Knife crime, is there things we should be doing?</p> <p>RMR: Yes, knife crime is a big problem around the whole county. We are educating our students about this through tutor time and assemblies.</p> <p>KFO: There is graffiti around Headington/Marston areas. These seem to be the marking of territory.</p> <p>LMA: No, I would like to go and have a look due this being so close. Can you please let me know where?</p> <p>KFO: Yes, I will.</p>	1. LMA to investigate graffiti tags on the basis of information from KFO	LMA			
		<a href="#">Whole School Analysis</a>					
		<a href="#">Detailed Behaviour Analysis</a>					
		<a href="#">Achievement Data</a>					
		<a href="#">FTE Overview 2018/19</a>					
12	Health and Safety RMR/ CHN	No update from previous meeting.					

		<a href="#">Health and Safety Feb Update</a>						
	13	Items from Trustees JKI	1. Gender Pay gap report Ben has the paper for circulation (link below) 2. Associate Assistant Head Trust curriculum role update 3. Update on Bayards Hill and Barton Park, appointed an Executive Head Teacher.					
		<a href="#">Gender pay gap</a>						
	14	Items to be raised with Trustees	N/A					
	15	Date of next meeting and Items for next agenda	13th May 2019 - SIP - Curriculum model					
		<a href="#">Governors meetings</a>						
	16	AOB	CSU to take on Data Governor role. RJO to take on Govs link to Creative Arts RJO to come away from Sixth Form and JDA to step in.  Period Poverty - LBA to look at attendance trends and report back.  Parent survey doc - VHA to send to Govs.	1. LBA to look at attendance trends - period poverty?  2. VHA to send out parent survey doc.	1. LBA 2. VHA	A2. Completed VHA sent parent survey to ASH. ASH sent to Govs.  A1. From LBA: We have tried to look at the attendance data but we would struggle to identify whether period poverty was impacting on attendance. The Year Teams analyse data of specific students if there is a pattern of absence. We do not specifically ask the reason for absence. There is a strong system within the pastoral team for additional resources or support if needed. Red Box, period poverty charity, are supporting us as a school		
	17	Confidential minutes of the previous meeting	Sent out to all Non Staff Governors					
	18	Confidential Minutes BHE	N/A					