

	4	SIP	<p>This academic year's SIP review</p> <p>Areas of concern</p> <p><u>Attendance</u></p> <p>- Data shows that the attendance trend is going down across the whole school and not just PP and SEND students. RMR explains that the attendance data may not be completely accurate. Since we started with Arbor we have improved with inputting data and attendance has improved but when we look at last data from last year, we have not declined in progress. MBL has taken on the role on leading attendance and we have new processes in place. We are working with the Local authority and other outside agencies to help improve the attendance.</p> <p>- JKI questions the 'Rapid Response Team' that is mentioned in the report. Should this go into the new SIP? Other schools have done this, can we get feedback? MBL and HNE explain they have been discussing this in great detail and this is a resource that could be used in the future. This role would be about finding out what is stopping the individual student from coming into school and then working with them and drawing them into school.</p> <p><u>Progress Data</u></p> <p>- Data shows that trends are going down in progress. LEL explains that SLT think this data is inconsistent and may be wrong. SLT have discussed this at great length and have changed the QA cycle to improve the data input. Gobs agree that a 'blurb' on the data would be helpful for each data that Gobs get.</p> <p>SPA adds that this is the first lot of data inputted in Arbor and there were some complications with Arbor. These issues have been raised with Arbor and have not been addressed but this may have affected the QA cycle of this data.</p> <p>RMR we are looking at the learner characteristics and the data together and with the improved QA cycle, we are hoping for better consistency across departments.</p> <p>CSU/BPR/SPA met last week to discuss some work being done in the communication of conveying the data information. This will be followed up with the data team.</p> <p>RST questions, should we be concerned about the data?</p> <p>Rupert explains yes. Y10 is a big concern. We will be adding the final grades into the data sheets so we can see how accurate our data was.</p> <p>KFO questions the data sheet and why the intervention slot is never filled out. Is this being discussed?</p> <p>RMR explains this is being discussed and this is one the improvements on in the new QA cycle.</p> <p>SPA offers to create an information sheet early in the first term of next academic year with predictions and final grades.</p> <p>Next academic year's draft SIP review</p> <p>- Some Governors had have their sub sip group meetings. Feedback is Gobs would like to meet again and discuss further before the final SIP.</p> <p>- Gobs propose that SLT look at the undesirable behaviours and look at why and the actions that address these causes. We need to remember that behaviour is in all its forms, communication and we need to try and understand what they are trying to communicate.</p>	<p>A1. MBL to look around other Oxfordshire Schools that have tried the 'rapid response team' and get some feedback on this.</p> <p>A2. SLT to discuss and action adding a blurb to the data for information</p> <p>A3. SPA to follow up on feedback from the meeting with CSU/ BPR/ SPA gets back to data.</p> <p>A4. SPA to create an information sheet early in the first term of next academic year with predictions and final grades.</p> <p>A5. SLT to add more words on culture and ethos in the Sip for next year.</p> <p>A6. ASH to book more SIP subgroup meetings</p>	<p>MBL</p> <p>SLT</p> <p>SPA</p> <p>SPA</p> <p>SLT</p> <p>ASH</p>			
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	8	Risk Register RST/JKI	Risk register updated in June.					
		Risk Register						
	9	F&R review of minutes RST - Budget	Meeting 4-6pm 10/06/2019 Please see meeting minutes in the below tab F+R 10/06/2019					
	10	Students at risk of exclusion LBA	LBA gives overview. Key points were: - Exclusion umbers have increased but this is a trend across the whole county. - LEL and BA have made an intervention tracker (linked below). This is to help us track what support each child is getting and to help us support each individual child the best we can. This document was shared at the behaviour meeting with all the county heads and local authority as best practice. LBA/ LEL will be adding the dates of each intervention and will look at how they track the colour coding of the students. - RMR explains that there is an idea that something like this doc may work for attendance.					
		Whole School Analysis	[RST - hoping the new statistically-based conditional formatting is helpful]					
		FTE Overview 2018/19	[RST - figures for Term 5 have not accumulated correctly. On all tabs, the total data is being presented twice for the year-to-date; should the box at the top of the sheet have the termly totals, with the YTD figures only at the lower right with the comparison with the previous year?]					
		Intervention Tracker						
	11	Health and Safety RMR/ CHN	No updates					
	12	Items from Trustees JKI	Trustees and Clerk review on the 1st July.					
	13	Items to be raised with Trustees	The CSAT Chairs Forum (chairs of Trustees, Cheney LGB, Bayards LGB) meets on 18 June, and the LGB Chairs report using a standard report template. Inputs for the report from Cheney LGB were discussed ...					
		Chairs Report template						
	14	Date of next meeting and Items for next agenda	ASH/ RST to discuss dates and agenda for next academic year outside of this meeting. First meeting agenda: - Information sheet from SPA with final grades vs predictions - Information on where every single Y11 has gone from Sept.					

	15	AOB	<p>RST expresses concerns on behalf of all the Governors about ASH weekly time as the clerk. RST finds it very hard to get hold of ASH and thinks ASH should have some protected time. ASH/ RST to meet and discuss this further outside of this meeting.</p> <p>INSET days 29th Aug Extended Leadership day and 30th Aug All Staff. ASH to send out dates and invite Govs.</p>	A1. ASH to send out INSET days and invite Govs.			ASH sent on 20/06	
	16	Confidential minutes of the previous meeting	N/A					
	17	Confidential Minutes BHE	N/A					