



## **Ms S Reynes, Head of Languages,**

12 September 2019

### **Year 8 French Trip to Chateau du Tertre Adventure Centre, Normandy 12 – 15 June 2020**

Dear Parent/Carer

The languages department have organised a trip to Chateau du Tertre, a PGL adventure centre in Normandy, France. The aim of the trip is to give Year 8 students a chance to explore France and utilise the language skills they are learning in class. The students will embark on a language detective's course throughout their stay allowing them to reflect on what they learn. The students will have the opportunity to experience a French farmer's market, speak to various natives as well as spend some time at Mont St Michael.

We will leave school on the morning of Friday 12 June 2020, arriving at the centre late that afternoon and will be back at school on Monday 15 June 2020. We will be travelling by coach and taking the Eurotunnel to cross the channel. A more detailed itinerary and information about this trip will follow in due course.

Students will need to have their own valid passport (and visa if needed). The school is not liable for refunding the cost of the trip if there are problems due to passports being out of date or the relevant documentation not being provided on time by parents/guardians. Please note that students will also need to have an EHIC (European Health Insurance Card) which can be obtained via the Post Office or online at [www.dh.gov.uk](http://www.dh.gov.uk).

In order to cover the trip we are requesting a contribution of **£330** per student, to be broken down into manageable payments. A first instalment of £80 will be due before **October 20 2019**, the second of £80 will be due on **December 8 2019**, and the third of £80 will be due on the **February 8 2020**. If you pay in one instalment the total amount will be due on **February 8 2020**. If you would like to make smaller, more frequent payments via parent pay this is possible; however the total amount must be paid by **February 8**.

If your child receives **Free School Meal (FSM)** the school will pay for 50% of the trip; you will therefore need to pay **£165** with the same deadlines as indicated below. Additional support may be available at the discretion of the school if your child really wants to go. If the cost is an issue, please contact us.

We are requesting a **deposit of £90** which includes transport staff cover and insurance. This amount is **non-refundable** unless the trip is cancelled by the school. **If this trip will cause you financial hardship, please contact your child's school to find arrangements that can be made.** Please note that students who have not paid the full amount by **February 8** without letting us know of any hardship will not be allowed on the trip.

**If you would like your child to attend and you give them parental permission to do so, please give your permission slip and deposit via parentpay by Friday 27 September 2019. All slips MUST to be handed in to the School shop to be valid (the School shop will be temporarily outside the library in W block on Tuesdays, Wednesdays and Thursdays at breaktime)**. Please note that this trip will be running on a first come first served basis as to ensure places are allocated fairly. If you do not have parentpay, please contact Mrs Beesley in Finance to set it up. Cheques or cash are not accepted.

Yours sincerely

Ms S Reynes  
Head of Languages

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## Head

Rupert Moreton, BA, MA, M.Ed

*Think for yourself, act for others*

### Travel paperwork and confirmation timetable

27-09-2019: Permission slip and deposit

10-10-2019: Confirmation that your child is going on the trip

20-10-2019: First instalment due

08-12-2019: Second instalment

08-02-2020: Last instalment due

14-03-2020: Confirmation that you have paid the full amount

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Name of Student:..... Tutor Group:.....

I confirm that I give my child permission to attend the above trip.

I have paid the deposit of £ 90 via parentpay

My child is in receipt of Free School Meals (please tick box)

My child is a British citizen born in the UK

My child is a British citizen born outside of the UK

My child is a non British citizen

Signed:..... Date:.....

Print name: ..... Emergency contact no (parent): .....

Email address for confirmations:.....

Emergency contact no (student): .....

Details of any student medical / dietary condition: .....

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