

SEN TEACHING ASSISTANT: PERSON SPECIFICATION

Essential	Desirable	Evidence
Qualifications and experience:		
<ul style="list-style-type: none"> • GCSE English and Maths grades A-C or equivalent. • Experience of working with children/young people. 	<ul style="list-style-type: none"> • Experience of working in a school or similar establishment. • First aid qualification or willingness to gain one. 	Application form Letter of application References Interviews Certificate/s (to be available at interview)
Knowledge and skills:		
<ul style="list-style-type: none"> • Ability to build and form good relationships with students, parents/carers and colleagues. • Good verbal and written communication skills appropriate to the need to communicate effectively with colleagues, students, parents/carers and other professionals. • Ability to work constructively as part of a team, understanding school roles and responsibilities including own. • Good standard of numeracy and literacy skills. • Ability to use range of ICT packages and equipment effectively. • Ability to absorb and understand a wide range of information. 	<ul style="list-style-type: none"> • Working knowledge of behaviour management strategies. • Knowledge of an additional language. • Basic understanding of child development and learning principles. • Working knowledge of relevant policies and procedures, and awareness of relevant legislation. • Working knowledge of national requirements regarding curriculum delivery and other learning programmes/strategies. 	Application form Letter of application References Interviews
Personal qualities:		
<ul style="list-style-type: none"> • A diplomatic and patient approach. • Able to appropriately deal with confidential information/situations. • Able to follow direction from line manager. • Ability to show initiative and to prioritise one's own work and meet required deadlines. • Efficient and meticulous in organisation. • Desire to enhance and develop skills and knowledge through CPD. • Commitment to the highest standards of child protection and safeguarding. • Recognition of the importance of personal responsibility for health and safety. • Commitment to the school's ethos, aims and its whole community. 		Application form Letter of application References Interviews