



From Heads of Faculty

22 May 2020

Dear Parents, Carers and Students,

Please see below for a link to our key contacts, the virtual learning timetable for the w/c 1 June and a link to our approach to feedback and communication during the school closure.

Key contacts for parents, carers and students

https://docs.google.com/document/d/1sUKLXWK86GxWZxShb6_1XWw5klOjQdRip7zYeqUVbgs/edit

How to access online lessons

Many thanks to Mrs Robson for making these videos:

- How to login to RUnify -
<https://www.loom.com/share/0045118cb3c943b58a097ec6093a0019>
- How to access a virtual lesson -
<https://www.loom.com/share/aab1cf4911384115ae8a0aba444848a6>
- How to join a Google Classroom -
<https://www.loom.com/share/37999cebcd5845ba86422d0c839c4f1d>
- How to access the shared Google drive:
<https://www.loom.com/share/c70ae4fff61b41fb8d400f3bba1e41f0>

Or you can follow these instructions for logging on: Please remember it is especially important to log on via RM Unify and to check that no one else is logged in to Google (Step 1 of the instructions in the link). If you do not log on this way, you will be denied access for Safeguarding reasons:

<https://docs.google.com/document/d/1q5GkolCzfQ8K9yj9MBsXABg6nJJuDhJV5UndAV8Yeds/edit>

Shared Google drive

Don't forget all our work can also be found on the shared Google drive if you are finding Show My Homework tricky to use or you want to look back at a recorded lesson - just look for your subject and year group folders.

https://drive.google.com/drive/u/1/folders/1AEwYqUnaxMR-kwx_iksINh3ed4vGPMPD

Marking and feedback during school closure 2020

https://docs.google.com/document/d/1TUB1opiYdPG6-aM1_tFMKFGNLbJdl3G86Npv7fhwBVk/edit

Virtual Learning: student access and participation

Here is the timetable for virtual lessons for w/c 1 June. Teachers will use Show My Homework to post a link to a virtual lesson on a GoogleMeet or an uploaded video. Teachers have been asked to share the link to the virtual lesson or the uploaded video as an 'assignment' on Show My Homework on the morning of the day the lesson is due to take place. Don't be confused if you see lots of classes in a year group with the same link - this is when a department are running a large session or sharing the same pre-recorded lesson. Parents and carers should be aware that there is no 'waiting room' facility in GoogleMeet so students may be able to access the chat facility before/after their teacher 'arrives'.

Notice some subjects missing this week? Our staff are working to prepare for a possible phased return to school and may not be available for online lessons as usual. Please don't be concerned - our work packs are continuing as usual and we will continue with online and pre-recorded lessons as our teachers' timetables (face-to-face with Yr 10 and Yr 12, in school with key worker and vulnerable children and working from home) and workloads allow.

Please contact the relevant Head of Faculty if you have any questions.

Timetable w/c 1st June (Week 8 of school closure)					
	Monday 1st June	Tuesday 2nd June	Wednesday 3rd June	Thursday 4th June	Friday 5th June
Yr 7 Morning (10 am) 15-30 minutes	English	Maths	PE	Languages	Humanities
Yr 7 Afternoon (1 pm) 15-30 minutes	<i>No online or pre-recorded lessons during this time, this week, for Yr 7 (see note above).</i>	<i>No online or pre-recorded lessons during this time, this week, for Yr 7 (see note above).</i>	Science	DT	Assembly/ Tutor
Yr 8 Morning (10.30 am) 15-30 minutes	Humanities	English	Maths	PE	French 11.30 German or Spanish
Yr 8 Afternoon (1.30 pm) 15-30 minutes	Assembly/ Tutor	<i>No online or pre-recorded lessons during this time, this week, for Yr 8 (see note above).</i>	Music	Science	DT

Yr 9 Morning (11 am) 15-30 minutes	Assembly/ Tutor	PE	English	Maths	Science
Yr 9 Afternoon (2 pm) 15-30 minutes	OPTIONS (K) 9K/Ls1; 9K/Bu1; 9K/Hi1; 9K/Pg1;	OPTIONS (L) 9L/Ls1; 9L/Bu1; 9L/Dr1; 9L/Gg1; 9L/Hi1; 9L/Hi2; 9L/Sp1	OPTIONS (M) 9M/Ls1; 9M/Bu1; 9M/Df1; 9M/Fr1; 9M/Fr2; 9M/Gg1; 9M/Hi1; 9M/It1; 9M/Sp1; 9M/Sp2; 9M/Pg1	OPTIONS (N) 9N/Ls1; 9N/Cm1; 9N/Fr1; 9N/Fr2; 9N/Gg1; 9N/Gg2; 9N/Ge1; 9N/Hi1; 9N/Hi2; 9N/It1; 9N/Pg1; 9N/Ws1	RE

Yr 10 Morning (11.30 am) 15-30 minutes	PE	Science	Assembly/ Tutor	English	Maths
Yr 10 Afternoon (2.30 pm) 15-30 minutes	OPTIONS (H) 10H/Gg1; 10H/Hi1; 10H/Ge1; 10H/Fr2; 10H/Fr1; 10H/Ls1; 10H/Sp1;	OPTIONS (I) 10I/Bu1I; 10I/Gg1; 10I/Gg2; 10I/Pg1; 10I/Hi2; 10I/Hi1;	OPTIONS (J) 10J/Pg1; 10J/Ar1; 10J/Mt1; 10J/Gg1; 10J/Hi2; 10J/Hi1; 10J/Dp1; 10J/As1; 10J/Bu1; 10J/Mu1; 10J/lc1	OPTIONS (K) 10K/Sp1; 10K/Hi1; 10K/Df1; 10K/Dr1; 10K/Bu1; 10K/Dx1; 10K/Dp1; 10K/Ls1; 10K/Ar1; 10K/Sp2; 10K/Fr2; 10K/Fr1	<i>No online or pre-recorded lessons during this time for Yr 10.</i>

Year 12: these are now taking place weekly. Your subject teacher will contact you.

With best wishes, Heads of Faculty

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