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## **Ms Reynes, Head of MFL**

22 May 2020

Dear Parents and Carers

### **Year 8 French Trip to Chateau du Tertre Adventure Centre, Normandy, 12 - 15 June 2020**

This letter is to confirm that sadly we had to cancel the trip to Normandy to keep both our staff and students safe. It is a real disappointment for all but we hope that we will be able to offer other opportunities in the future and are looking forward to seeing your children on other linguist trips.

We have put together a claim with our insurance policy and are waiting for a response from them which will allow us to refund all families. Although at this stage, we have not been given any figures, we expect that there may be a small administration charge.

Thank you in advance for your understanding and patience. We will keep you informed as soon as we know further details.

Yours faithfully,

Ms S Reynes  
Head of Language  
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