

CHENEY SCHOOL Local Governing Body					Present	Andrew Allison (AA), Paul Davies (PD), Oliver Fawdry (OF), Karen Fogden (Vice Chair), Jessica Rogers (JR), Richard Stamper (Chair), Jane Tuck (JT), Liam Bampton (LB), Rob Bown (RB), Judy Gleen (JG), Emma Hart (EH), Ben Hegedus (Head of HR), Saima Hussain (SH), Hugh Nelson (HN), Jolie Kirby (CEO), Louise Marsh (LM), Rupert Moreton (Head Teacher), Rob Pavey (Newly appointed Head Teacher, from September 2020), Judith Geddes (Clerk), Liz Tyler-Bell (Chair of Trustees) from item 7			
Date and Time	17:00	6 July 2020	via video conference due to Covid-19 pandemic		Apologies	None were received			
Chair	Richard Stamper								
#	Agenda Item	Time	Record of Discussion	Actions	Responsible	Deadline	Outcome and date	Action RAG	
			This meeting was held by video conference call following government advice due to the impact of the Covid-19 pandemic.						
1	Apologies for absence and declaration of interest	2	No apologies for absence were received. No declarations of interest were received. The meeting was quorate. The Chair advised that Phil Oakley has resigned as a Governor with immediate effect. The Chair thanked Phil Oakley on behalf of the LGB for his contribution and hard work during his time as a governor. The Head Teacher advised that the process to fill the vacancy of a new staff Governor should be delayed until the start of the next academic year when new members of staff will be eligible to stand.	Clerk to start process in to fill the vacancy of a new staff Governor					
2	Non-confidential minutes of the previous meeting held 11/05/20	5	The draft minutes had been updated following feedback received prior to the meeting. No further comments were made and the Governors approved the minutes of the previous meeting.						
3	Action items that were not actioned or approved from the previous meetings	10	One action remains open: The Chair to compile a possible list of questions for Governors to ask their link contacts. The Chair confirmed that he is now receiving copies of monthly reports from the Head of Finance.						
4	Governors feedback from Link Meetings	10	The Chair commented that following Phil Oakley's resignation as a Governor, a vacancy now exists for a link Governor to the Rumble Museum. The Chair stated that this is a unique asset for the school and asked Governors to consider putting themselves forward for this role. The Head Teacher suggested that as the Rumble Museum is run as a Trust it may be useful for a Cheney Governor to also sit as a Trustee on the Rumble Museum's Trust Board. The Chair agreed to liaise with David Gimson about this possibility. The Chair advised that he has met with the Head of English and the librarian since the previous LGB meeting in May. Both meetings were positive. A new online library system is now in place and support for Key Stage 4 is expanding. With regards to English, teachers have just finished the marking of Year 11 mocks within a very short time. The English department is also keen to push the school to use Google classrooms to help teach the English curriculum online. The Chair encouraged Governors to meet with their link contacts before the end of term, if possible.	The Chair to liaise with David Gimson about this possibility, of a Cheney Governor joining the Trust Board of the Rumble Museum.					
	Governor link matrix								

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5	Attendance HNE	5	This item was discussed under item 6 relating to Covid-19.						
	January 2020 Attendance Report								
	December 2019 Attendance Report								
	September 2019 Attendance Report								
	External Attendance Review March 2020								
	Attendance Report for Governors 11 May 2020								
6	Covid-19	30							
	Attendance of vulnerable children		HN stated that the number of vulnerable students and children of key workers attending school has steadily increased.						
	Effectiveness of teaching/work-setting		The Chair referred to the "Student Engagement" document and asked what "limited amount of work" meant? HN responded that this means that students have completed around half the work being set.						
	Yr 11 Provision and Engagement								
	Year 10 Attendance wb 15 June Year 10 Attendance wb 22 June		HN referred to the document entitled "Year 10 attendance w/b 15th June" which gives the Governors a breakdown of the number of students in Year 10 who have attended school. This document also breaks Year 10 down into sub-groups (Free School Meals, PP and SEND) to highlight the attendance in each group. The Governors asked whether absences will be pursued from September 2020? HN replied that non-attendance will be expected to be pursued. Governors asked how Cheney's attendance compares to similar schools in the area? The Head Teacher said that although there was no hard data, anecdotally, Cheney's attendance figures are in line with similar sized schools in Oxford. The Head Teacher added that Cheney has also invited a selected number of Year 7,8 and 9 students back into school, due to lack of engagement. The Head Teacher advised that the take up of this has been broadly good and that he has received positive feedback from both staff and students involved.						
	Status of Y11/13								
	Year 12 Attendance from W/B 15th June 2020		HN advised that Year 12 attendance is very positive. KF said that compared to Cheney School the sixth form attendance is significantly lower at the school where she works. HN stated that all families were contacted in advance to establish whether students were going to attend and daily phone calls are made to students if no notification of absence is received by the Year teams. HN added that 6 students have now not returned to any lessons as they are shielding or anxious about Covid. The Year team is maintaining regular contact with these students.						

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8	SIP	15	The Head Teacher advised that a lot of work has been carried out on the draft SIP for 2020/2021 and that a SEF had been performed to provide a benchmark against Ofsted's framework. RP commented that the proposed SIP, which does not include sixth form, effectively carries on from the SIP for 2019/2020. Although the SIP for 2020/2021 focuses on vulnerable students, the content of the SIP will be good for all students. RP said that he was keen to keep the SIP short and at a high level so that it is easier to understand. There were no questions on the proposed SIP.						
	SIP								
	Proposed SIP 2020-2021								
	SEF		RP raised the issue of behaviour at Cheney. The Head Teacher pointed out that although there has been some challenging behaviour at Cheney, the vast majority of student behaviour is good. HN added that the level of attendance and a lack of support from the local authority have contributed to some of the poor behaviour. LM also said that an increasing number of primary school students transitioning to Cheney have a number of issues and that it is important to have a strong school within a school. The Chair raised the issue of cultural capital? LM replied that the SEF has a section on cultural capital and that the school needs to increase student uptake of all that Cheney has to offer and that this should be carefully monitored. RP commented that work is being done on introducing a house system which will hopefully help drive engagement. The Vice Chair highlighted the excellent production of Shrek earlier in the year. The Chair asked for the SIP to be included as an item on the agenda for the LGB meeting in October.	SIP to be an item on the agenda for October 2020 meeting					
9	Pupil Premium plan	5	The Head Teacher stated that a report had been presented to Governors on this issue at the meeting in March 2020 and the pupil premium plan will be tied in with the recovery curriculum and Government catch up funding once further information has been received.						
10	Students at risk of exclusion Interventions LBA/ LEL	5	LB reconfirmed that 3 Cheney students have been placed at other schools and are classified as dual registered.						
	FTE and PEX Data and Comments 2018-19								
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	Key Data for FTE and PEX								

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	Provisional meeting dates 2020-2021					
14	AOB	5				
	Staff Data - Staffing & Turnover		The Chair noted that the data received by Governors was in respect of staff leaving up to 1st June 2020 and asked for data up to the end of the academic year to be made available for Governors at the next meeting in October 2020.	The Head of HR to make available the starters and leavers information for the 2019/2020 academic year at the next LGB meeting in October 2020. Clerk to put this item as an agenda item on next LGB meeting in October 2020.		
			The Vice Chair asked if anything was being organised for students to say a collective goodbye to teachers who are leaving? LM answered that many teachers who are leaving Cheney have come into school to say goodbye to the students but she will ask JG to see if there is anything else that can be done via the daily news email.	LM to ask JG to see if there is anything else that can be done via the daily news email for teachers who are leaving the school to say goodbye to the students.		
			The Chair pointed out that this was the last LGB which the current Head Teacher would be attending. The Chair expressed his regret at the Head Teacher's departure and thanked him on behalf of all the Governors for all of his hard work and impressive contribution to the school. The Chair also thanked JG who is leaving the school and the CEO for their hard work, diligence and careful consideration during their time in their respective roles at the school. The Vice Chair agreed with these sentiments.			
			A Governor raised the issue of the "Black Lives Matter" movement and asked what the school was doing regarding this? LM answered that a lot of work is being done on this and a staff diversity working party is looking at in depth amendments to the curriculum to try to make it more meaningful. Governors highlighted the fact that they had recently seen evidence of Year 7 and Year 8 work linked to diversity and that it was important to embed this into the curriculum.			
	Confidential Items		Confidential meeting minutes held separately.			
15	Confidential minutes of the previous meeting	5				
16	UPS Threshold Application (for consideration by non-staff Governors)	5				
17	Update on Trust Development Plan (Chair of Trustees and CEO), paper available on Governor Hub	5				
		129				