
Saima Hussain, Assistant Headteacher

6 January 2021

Dear Parents and Carers

Update on Free School Meals

We are able to support families of children eligible for Free School Meals with food parcels which can be collected from school. Families who wish to receive a food parcel should contact their year teams using this form: <https://forms.gle/kHP2KofJnLzTnMLe9>

Please let us know:

- how many Cheney students your food parcel is for
- whether this is a weekly request or one off collection
- any dietary requirements and food allergies
- whether you would prefer to send your child in for a lunch collection from the canteen and which days

Our parcels will provide a week's supply of food. If your child is in school they will be provided with a lunch for the day so will not require a food parcel.

For food parcels this week, please use the form to inform year teams and we will aim to let you know when they are available for collection.

From next week, the parcels will be available for collection **every Tuesday between 10am - 1pm from Reception**. This small window is because of the need to keep certain food items refrigerated. Please note, we will only be able to provide a parcel if families have used the form to contact us **before 12pm, the Friday before**. If you would like this to be a weekly collection, you can use the form to let the year teams know and you will not have to register weekly.

If you do not wish to have a food parcel, you can send in your child(ren) to collect their food from the canteen each day, again we would need you to let your year team know which days your child(ren) will be coming in to collect food. The food provided will be a baguette, drink, fruit and a biscuit.

If you are unable to collect at the specified time, you will need to email year team know directly.

Kind regards

Saima Hussain
Assistant Headteacher