



**Non-Confidential Minutes of the Local Governing Body Meeting
held on Monday 4th October 2021, 5.00 pm Room C2 and via conference call**

In the Chair:	Richard Stamper (Chair)
Present:	Andrew Allison (AA), Claire Edwards (CE), Oliver Fawdry (OF), Karen Fogden (Vice Chair), Usman Nasir (UN), Rob Pavey (Headteacher), Jessica Rogers (JR), Jane Tuck (JT)
In attendance:	Ben Hegedus (Head of HR) and Judith Geddes (Clerk)
Apologies:	None

	Minutes	Action
	Items for Discussion	
1.	<p>Welcome, apologies for absence and declaration of interests</p> <p>No apologies were received.</p> <p>The meeting was quorate.</p> <p>Declarations of interest</p> <p>There were no declarations of interest received for any items on the agenda.</p>	
2.	<p>Election of Chair and Vice Chair</p> <p>It was unanimously agreed that the current Chair and Vice Chair will continue in their roles until, at least, the merger with RLT is completed, as an RLT employee cannot be either a Chair or Vice Chair of an LGB under RLT's Scheme of Delegation.</p> <p>A discussion followed regarding succession planning and the need to put this in place shortly.</p>	
3.	<p>Link Governors</p> <p>The Chair advised that the LGB is required by statute to have a Safeguarding Link Governor and a SEND Link Governor and that it is recommended to have both a Careers and a Health and Safety Link Governor. All Governors agreed to these 4 Link Governor roles.</p> <p>A discussion followed and the LGB also agreed to have a Link Governor for the Rumble Museum, a Sixth Form Link Governor and a Communications Link Governor. The following allocation of roles was agreed::</p> <p>Safeguarding Link Governor - Andrew Allison</p>	



	<p>SEND Link Governor - Karen Fogden Careers Link Governor - Oliver Fawdry Health and Safety Link Governor - Richard Stamper Rumble Museum Link Governor - Jane Tuck Communications Link Governor - Jessica Rogers Sixth Form Link Governor - Claire Edwards (with support from Karen Fogden)</p> <p>It was further agreed that JT will write the Terms of Reference for the Rumble Museum Link Governor and that JR will put together terms of reference for the Communications Link Governor role.</p> <p>ACTION: JT AND JR</p>	JT AND JR
4.	<p>Committees</p> <p>The Chair advised that the LGB needs to prepare to take on the financial scrutiny of the school once CSAT merges with RLT. He proposed two options:</p> <ol style="list-style-type: none">1) Create a finance committee immediately to simulate the working of CSAT's Finance and Resources Committee.2) Integrate financial issues at the start of LGB meetings so that all Governors become familiar with what is involved and the information provided. <p>A discussion followed and it was agreed to integrate financial issues at the start of full LGB meetings with an additional half an hour added to the meetings for this purpose. This will start from the LGB meeting on 18th October 2021 which will run from 5pm to 7.30pm.</p> <p>It was also agreed that no additional committees should be established at this point.</p>	
5.	<p>School Visits by Governors</p> <p>The Chair recommended a series of half-termly group governor visits with as many governors as possible participating. The focus of these meetings will alternate between the two strands of the SIP.</p> <p>The LGB agreed to this recommendation and the Clerk will send out some dates to try to get a visit organised before the next LGB meeting scheduled for 18th October 2021. The focus of this meeting will be behaviour.</p> <p>ACTION: CLERK</p>	CLERK
6.	<p>Governor Appointments</p> <p>The Chair advised that currently the LGB has a vacancy for one Appointed Governor and one Parent Governor. The Chair stated that he has approached Mo Kamuss, who previously stood in the last parent governor election, to become an Appointed Governor due to his financial expertise. The LGB agreed to recommend Mo to the Trustees as an Appointed Governor, subject to him still being interested in joining the LGB.</p>	



	<p>A discussion followed regarding the format of any parent governor election in an effort to encourage a more diverse group of candidates. It was agreed that the Clerk will forward what was previously sent out in relation to the parent governor election to JR.</p> <p>ACTION: CLERK</p> <p>JR will then look through the previous paperwork and put forward changes to the process to make it more structured and encourage diversity.</p> <p>ACTION: JR</p>	<p>CLERK</p> <p>JR</p>
7.	<p>Governor Training and Support</p> <p>A discussion took place regarding the training and support Governors require. It was agreed that the Head of HR will check whether Governors have access to The Key and the Clerk will follow up with Louise Askew, RLT's Head of Governance, to ascertain their programme of Governor Training.</p> <p>ACTION: HEAD OF HR AND CLERK</p> <p>The Governors also asked for a list of bullet points highlighting the responsibilities of a Governor. JR agreed to put this together.</p> <p>ACTION: JR</p>	<p>HEAD OF HR</p> <p>CLERK</p> <p>JR</p>
8.	<p>Timetable review</p> <p>The Headteacher advised that a timetable review is currently being conducted and highlighted the following key points:</p> <ul style="list-style-type: none">- This is not a curriculum review.- The reason behind the review is the variety of constraints in the current timetable that effectively means lessons have to be placed where they fit rather than where they will be most efficient.- Addressing these constraints will lead to a small but noticeable improvement in students' experience and outcomes.- Suggestion is to remove the compulsory nature of RE at Year 10. <p>The LGB asked the following questions:</p> <ul style="list-style-type: none">- How will this change to RE impact current students? The Headteacher replied that current Year 10 students will continue with their RE course unchanged and current Year 9 students will be told that they can take RE from Year 11.- Is there a legal requirement to teach RE in Year 10? The Headteacher advised that there are requirements to teach RE in KS3 but not at GCSE.- If RE is removed in Year 10 and students are able to take this in Year 11, when does the LGB have to decide if RE will continue to be compulsory or not? The Headteacher said that a decision will need to be made by the end of this term.- What will happen to teachers who currently teach RE as a compulsory subject?	



	<p>The Headteacher replied that as there are currently only 3 RE specialist teachers, changing RE to be a non-compulsory lesson will enable non-specialist RE teachers to teach more of their own subjects.</p> <ul style="list-style-type: none">- Will you consider another subject to be taken by students as a GCSE in Year 10? The Headteacher advised that this will not happen as doing so will not result in a benefit to the current timetable constraints.- Is sitting a GCSE early beneficial to students? The Headteacher said that he has not seen any evidence of this.- Is it possible to have additional RE enrichment in Years 7,8 and 9? The Headteacher stated that if RE is removed as a compulsory subject then the school can include enrichment around citizenship and other statutory PSHE subjects.- Is enrichment only carried out in Year 9? The Headteacher stated that currently enrichment is only for Year 9 students but the long term plan is to include this in Years 9, 10 and 11. <p>There were no further questions.</p>	
<p>9.</p>	<p>Future Trustee / Governors monitoring visits</p> <p>It was agreed to align Trustees monitoring visits with future Governors Visits to the school and that Pat O'Shea should be copied into emails setting up future Governors visits.</p> <p>The meeting finished at 7.04pm.</p>	