

CHENEY SCHOOL Local Governing Body				
			Present	Andrew Allison (AA), Claire Edwards (CE), Karen Fogden (KF), Mo Kamuss (MK), Rob Pavey (Headteacher, RPA), Jessica Rogers (Vice Chair, JR), Jane Tuck (JT) and Alison Khan (AK)
Date and Time	7 February 2022		In attendance	Liam Bampton (Assistant Headteacher and DSL), Saima Hussain (Assistant Headteacher) Ben Hegedus (Head of HR and Compliance), Louise Marsh (Deputy Headteacher), Stephen Axcell (Interim Head of Finance, virtually), Hugh Nelson (Deputy Headteacher), Louise Elias (Assistant Headteacher) and Anu Dawson (PA to the Headteacher, Clerk for this meeting)
Chair	Richard Stamper		Apologies	Oliver Fawdry (OFA) & Charlotte Broom (CBR)
Governors' Papers				
Discussion and Decision	Items for Discussion	Action	Person Responsible	
1. Welcome, Apologies and declaration of interested	Apologies were received and accepted for OFA and CBR. Declarations of Interest : None			
2. Election of Vice-Chair	Governors agreed Jess Rogers should be Vice-Chair			
3. Governance - Formation of committees	Agreed that Finance and Progress Committees should be set up. RPA reported from a meeting with Ann Simmonds (RLT Trust Accountant). Budget agreement and setting in May - separate committee to streamline this process. Possibility of combining the meetings with Governors visits was discussed.	?	?	

4. Financial update, for consideration (SAX)	<ul style="list-style-type: none"> - RPA talked through the budget and layout of Management Accounts. - Explanation given of capital funding and use (e.g IT refresh, infrastructure improvements). - Capital Threshold discussed. Currently £1000. - Approving items for capital expenditure. Upto £25k - internally, over £25k - needs to be approved by RLT central team. - Reserves discussed. RLT have reassured us that our reserves will be safe. - Smaller surplus anticipated in 2022-2023. Surplus likely to be smaller going forward. 		
	- Management Accounts to be uploaded to Governor Hub monthly	Upload Management Accounts to Governor Hub	SAX / ADA
	<ul style="list-style-type: none"> - Infrastructure projects discussed - Lane Building (improving ventilation) is a priority. Approx £60 needed for 'Greening Cheney' project to improve outdoor spaces. Infrastructure projects LGB approved funding for: <ul style="list-style-type: none"> - Lane Playground improvements approx £35k - Greening Cheney, approx £60k - Car Park resurfacing, approx £17k 	Figures for additional projects by next LGB meeting	RPA
	RPA has discussed masterplan for refurbishing blocks which need updating: <ul style="list-style-type: none"> - Likely £250k from RLT for infrastructure projects - 2X CIF bids submitted. 		
	RPA : desirable to let reserves build up to fund large refurbishment projects.		
5. Non-confidential minutes of last meeting held on 13 December 2021, for approval, and any matters not addressed in the rest of the agenda	Corrections have been sent by KF. Approved		
	Follow up on point 2 of diversity proposals with Governors for Schools on the diversity of potential candidates. (Chair)	Still to be completed	

6. Update on non-confidential action points from the previous meeting of 13 December 2021.	School Development Plan - see paper Additionally: - Parents' Evening engagement. Same picture as other local schools, most deprived families are not engaged. Attempt to improve parental agreement by utilising the Year 6-7 transition process and improving communications to parents in line with Comms plan - Plans being worked on for further community engagement - Improve buildings, with a view to net 0 carbon emissions; promote low carbon transport for staff/students, Work with OCC and City Council, Quickways may have an impact on this	Communicate with parents re the potential impact of Quickways	RPA / Cmms
	Admissions arrangements - To remove the appendices from the proposed policy. Consultation completed and admissions arrangements approved by Governors	Check if RLT need to sign off	BHE
	To carry out a parent survey using the RLT format and publish these results on the website.	Parent Survey	RPA / Cmms
	Next Governors visit : Student progress Data	Doodle poll for next Governor's visit	ADA
7. Link Governors Reports for Consideration	Rumble Museum Link Governor Terms of Reference		
	JT reported on her discussions with LRO: - Upcoming evaluation of HLF project will give useful indicators of what went well / improvements that can be made - Ideas discussed for making Rumble Museum more visible and embedded in school culture: better signage, working with comms re publicity and reaching parents/students through internal and external channels - Meeting scheduled for funding / future of Rumble Museum		
	Communications Link Governor Terms of Reference		
	JR reported on her discussions with the Comms team - New comms strategy aims to reflect the truth of the school - Comms department aware of safeguarding procedures - Aim to make Comms internally and externally more professional and use different media (e.g videos)		
Cheney Friends Governor Link?	Create a rota to attend meetings		

8. SIP 2021 / 2022 - Focus on Behaviour and Attendance	Governor Visit Feedback Focus was on Attendance and Behaviour: Good visit looking at SWS, 8*, 7*, ASC and Cheney Plus. Lessons were calm and purposeful.		
	Discussion re Truancy numbers : Truancy reflects students on-site but not in lessons. Discussions have been had with Swan and Cherwell to share good practice for reducing numbers, their strategies are similar to us. Keep an eye on stats internally.		
	Work has been done with staff re conflict resolution and de-escalation techniques.		
	Exclusions : Zero tolerance approach to swearing at staff seems to be working but this explains the high FTE numbers		
	In year leavers and joiners : There have been a few managed moves to avoid PEX. The 6th form figures can be explained by integration students who are only here for a short time		
Flexi-school trial has been a successful reintegration to school for some children. -It's an attempt to bring children back into mainstream education - There is an impact on our progress 8 and attendance figures - It shouldn't be a reason for parents to take their children off-roll at a school - Must follow IYFAP process / consult with County as appropriate - A flexi school coordinator is being recruited internally	Prepare report re Flexi-School	RPA / AKE	
9. Student Progress, AP1 and summer projections for Y11 and Y13	SHU updated on the Data re Student Progress: Year 13 :AP1 data was based on in class assessments. Mocks start this week. AP2 Data will be more accurate and can be looked at during the Governor Visit. Year 11 : Progress 8 figures have dipped. Again AP2 data will provide a more realistic picture. There are plans in place to support all students who are achieving below their target grade.	Share AP1 data summary table with Governors as it becomes ready	SHU

10. Safeguarding Update, for consideration	<p>Safeguarding Report - February 2022</p> <ul style="list-style-type: none"> - LBA raised the pressure on the Safeguarding team because social services/police aren't coordinating - It can be challenging to support families - Social care have increased threshold of need so we are dealing with more in school - The number of children on statutory assessment has increased, possibly because of increase in referrals during the pandemic - LBA would like to highlight that external agencies aren't able to provide as much support as is needed in caring for and safeguarding at-risk children in school. - 2 audits are booked ahead of the LADO inspection in the Summer term. 		
	The governors wish to record that they appreciate all the efforts that LBA and the team are going to		
11. Update on any Governor Training undertaken since the previous meeting, to note	Nothing to note		
12. Update on Health and Safety Issues, for consideration	Only issue is the ventilation in Lane Building which is being addressed.		
13. Items to refer to Trust	Any expenditure over £25k		
14. Any other business	RS welcomed Alison Kahn as a new parent governor.		