

# Cheney School

## Provider Access Policy Statement 2023/2024

Review Date: September 2024

Under Section 42B of the Education Act 1997 and the Skills and Post-16 Education Act 2022 we have a duty to provide pupils in Years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

### What are pupils entitled to?

Pupils in Years 8 to 13 are entitled to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

All pupils in Years 8 to 13 will receive at least six encounters with accredited providers of technical education and apprenticeships. These encounters will be divided accordingly:

- During the first key phase (Year 8 to Year 9) all pupils must attend two mandatory sessions by accredited providers
- During the second key phase (Year 10 and 11) all pupils must attend two mandatory sessions by accredited providers
- During the third key phase (Year 12 and Year 13) there will be two sessions by accredited providers – these will be optional for pupils to attend [Please note that it is mandatory for the school to put these specific sessions on; however, attendance is optional for pupils.]

### What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents.

These sessions will be scheduled during the school's main opening hours.

The school offers the six provider encounters that are legally required – these are marked with bold text below – and a number of additional events.

Our annual schedule of events is included on the last two pages of this document, and provider encounters are highlighted in colour.

During these sessions, at a minimum, providers will be given enough time to:

- Share information about the provider and the approved technical qualifications and apprenticeships they offer.
- Explain what career routes these qualifications and apprenticeships could lead to.
- Provide insights into what it might be like to learn or train with that provider.
- Answer pupils' questions.

### Which providers have previously been invited to the school?

In previous terms and academic years, the school has invited the following providers to speak to pupils:

- City of Oxford College
- University of Oxford: Apprenticeships and Jobs Department
- Oxford Advanced Skills
- NHS: Apprenticeships and Technicians
- Abingdon and Witney College
- BMW Apprenticeships and Training
- UKRI Harwell

In 2021/2022, our Year 11 pupils moved on to a range of providers in the local area after finishing school: 51% remained at Cheney Sixth Form, 34% went onto a local college, 9% moved to a local college and the remaining students started an apprenticeship or employment. We are awaiting further information on our 2022/2023 leavers.

Last year, our Year 13 pupils moved on to a range of providers in the local area after finishing school: 71% went onto university, 25% entered employment or took a gap year, 3% began an art foundation course and 2% began an apprenticeship.

## Who should providers contact to discuss events and options?

Providers can speak to our careers leader, Jason Davis ([jda@cheneyschool.org](mailto:jda@cheneyschool.org)), to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy sets out the school's approach to allowing providers into school to speak to our pupils, and you can find details of this on our website (<https://www.cheney.oxon.sch.uk/policies/>)

## What are the rules for granting and refusing access requests?

We will grant access requests that meet the following criteria:

- Providers who have worked with other schools within River Learning Trust, within the past three years
- Providers who are recommended through OxLEP or through organisations aligned with OxLEP
- Providers who offer a range of T Level qualifications for post-16 or post-14 students, where the provider is accessible by students at Cheney School and they are registered with Ofsted
- Local employers or FE/HE that have a track record of offering and supporting apprenticeships, and who are willing to be visited by staff from Cheney School.

We will refuse any access request that:

- Will risk the safeguarding of our students, where the safety of students cannot be guaranteed or where providers are unwilling to comply with our safeguarding requirements
- Place an undue administrative burden on Cheney School staff
- Clashes with existing commitments e.g. examinations, work experience placements, previously arranged visits
- Where there is a conflict of interest between the provider and Cheney School
- Where we believe the provider is not an appropriately accredited provider or does not have appropriate experience to meet the needs of our students.

## What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and interactive screens, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the school librarian at the school library.

## How are complaints regarding provider access managed?

If you have a complaint relating to the school's provider access arrangements, you can raise it in line with the school's Complaints Procedures Policy (<https://www.cheney.oxon.sch.uk/policies/>) or you can contact The Careers and Enterprise Company directly on [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk).

## Careers Programme 2023/2024

Year Group	Autumn Term 1	Autumn Term 2	Spring Term 1	Spring Term 2	Summer Term 1	Summer Term 2
Year 7	<b>Cheney Topics covering Growth Mindset.</b> Delivered in Tutor time in Autumn Term 2.	<b>Into University</b> Engaging underrepresented groups of students with HE (30 students only)	<b>National Apprenticeship Week 06/02/23-12/02/23</b> Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons  <b>Careers Lessons</b> Cheney Topics in Tutor Time	<b>National Careers Week 06/03/2023 - 11/03/2023</b> Assembly from LEL and JDA Careers Lessons in curriculum lessons  <b>Step into the NHS</b> Tutor time competition	<b>Careers Detectives</b> Tutor groups are visited by parent speakers and students ask 20 questions to discover their job. Speakers then describe their work.	<b>Labour Market Information</b> Moresby quiz platform in tutor time slides
Year 8		<b>Into University</b> Engaging underrepresented groups of students with HE (30 students only)	<b>National Apprenticeship Week 06/02/23-12/02/23</b> Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons  <b>Into University</b> 24 students off timetable for a 2 hour workshop at school and then on a trip to university  <b>Careers Lessons</b> Cheney Topics in Tutor Time	<b>National Careers Week 06/03/2023 - 11/03/2023</b> Assembly from LEL and JDA Careers Lessons in curriculum lessons  <b>Introduction to College</b> Assembly from A&W college	<b>BAE Systems RAF STEM Event</b> One hour whole year event in the afternoon	<b>Labour Market Information</b> Moresby quiz platform in tutor time slides
Year 9		<b>Into University</b> Engaging underrepresented groups of students with HE (30 students only)  <b>Oxford Advanced Skills (Culham)</b> Assembly for all students on apprenticeships and training for engineers and technician careers	<b>National Apprenticeship Week 06/02/23-12/02/23</b> Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons  <b>GCSE Options Process</b> Booklet contains links between careers and options Options evening makes careers explicit	<b>National Careers Week 06/03/2023 - 11/03/2023</b> Assembly from LEL and JDA Careers Lessons in curriculum lessons  <b>Careers and Choosing Options Lessons in Tutor Time</b> Delivered by tutors as part of Cheney Topics	<b>Personal Finance Enrichment Lessons</b> Delivered in curriculum time by enrichment teachers	<b>Labour Market Information</b> Moresby quiz platform in tutor time slides  <b>Job Carousel</b> Employers deliver tutor time sessions across three weeks: NHS/JR Hospital, UKRI Harwell and Oxford University Jobs and Apprenticeships
Year 10		<b>Into University</b> Engaging underrepresented	<b>National Apprenticeship Week 06/02/23-12/02/23</b>	<b>National Careers Week 06/03/2023 - 11/03/2023</b>	<b>Introduction to College and T Levels</b>	<b>BMW Apprenticeship Talk</b> Assembly for all

		groups of students with HE (30 students only)	<p>Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons</p> <p><b>Preparation for Work</b> Cheney Topics in Tutor Time - preparation for mock interviews and work experience</p>	<p>Assembly from LEL and JDA Careers Lessons in curriculum lessons</p> <p><b>Preparing for Work</b> Enrichment Lessons - getting a first job, work experience, LMI</p>	<p>College assembly from City of Oxford College</p> <p><b>Careers Lessons</b> Cheney Topics in Tutor Time</p>	<p>Smaller group talk for selected students</p> <p><b>Mock Interview Day</b> All students have a practice interview from local employers and professionals</p>
Year 11		<p><b>Work Experience</b> All students, supported by careers officer and parents</p> <p><b>University and College Options</b> Assembly for all</p>	<p><b>National Apprenticeship Week</b> <b>06/02/23-12/02/23</b> Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons</p> <p><b>Next Steps (careers and post-16)</b> Cheney Topics in Tutor Time</p> <p><b>Cheney 6F Open Evening</b> All students encouraged to attend, offer of A levels and BTECs</p>	<p><b>National Careers Week</b> <b>06/03/2023 - 11/03/2023</b> Assembly from LEL and JDA Careers Lessons in curriculum lessons</p> <p><b>Next Steps (careers and post-16)</b> Cheney Topics in Tutor Time covering college information</p> <p><b>Transition to College Event 1</b> Supported by SEND, all students visit City of Oxford College, have interviews and are supported onto courses</p>	<p><b>Introduction to University of Oxford Apprenticeships</b> Talk to all students in assembly and self-identifying students in a smaller group (post-16 training)</p> <p><b>Transition to College Event 2</b> Supported by SEND, all students visit City of Oxford College, have interviews and are supported onto courses</p>	<p><b>BMW Apprenticeship Talk</b> Smaller group talk for selected students</p>
Year 12 & Year 13	<b>Bright Futures</b> Y12 kick off event discussing opportunities and choices in FE and HE		<p><b>National Apprenticeship Week</b> <b>06/02/22-12/02/22</b> Events throughout the week: assemblies for all, communication with home, information evenings and talks in lessons</p> <p><b>University Visit to Oxford Brookes</b> All students visiting HE</p> <p><b>Post-18 Careers Assembly</b> Informal meetings and formal workshops with employers, professionals and wider Cheney community - focussing on transferable skills and career development</p>	<p><b>National Careers Week</b> <b>06/03/2023 - 11/03/2023</b> Assembly from LEL and JDA Careers Lessons in curriculum lessons</p> <p><b>UCAS Exhibition and Visit to Winchester University</b> All students visiting HE</p> <p><b>Y12 UCAS and Careers Evening</b> All students attend</p>	<p><b>Introduction to University of Oxford Apprenticeships</b> Talk to all Y12 students in assembly and self-identifying students in a smaller group (post-18 training)</p>	<p><b>BMW Apprenticeship Talk</b> Smaller group talk for selected Y12 students</p> <p><b>Y12 Work Experience</b> Five days after UCAS predictor exams</p>

Details of the six encounters with a provider of technical education or apprenticeships for year 8 to 13 pupils.

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend